

THE DANCE HAVEN, INC
TUITION PAYMENT PLAN AND AUTOMATIC PAYMENT FORM

Instructions - Please complete all 4 steps.

If you would like to authorize The Dance Haven, Inc. to deduct your monthly payments by automatic deduction please:

1. Read The Tuition Policies and choose a payment program.
2. Complete the form below.
3. Return the original form to The Dance Haven, Inc.
4. Retain a copy of this form for your files.

TUITION: Tuition Payments may be paid in Full, Two Installments per year or divided into 10 Automatic Payments made monthly. The first installment is due upon registration. Monthly Installments will be automatically deducted from a debit/checking account or credit card provided on the 25th of each month starting September 25, 2009. Payments are final and there are no refunds for cancellation.

If paying in Two Installments, the first installment is due upon registration, the second will be automatically deducted on January 8th from an authorized checking or credit card account, a \$10.00 discount per class will apply for payments received before August 15, 2009.

Payments received for full tuition by August 15, 2009 can be reduced by \$20 per class. There is a \$25.00 Fee for any returned checks or for non sufficient funds. The Dance Haven reserves the right to dismiss any student whose tuition is not being paid. Dancers will not be allowed to dance for accounts past due. The Dance Haven relies on our tuition fees to run our business efficiently, so that the students receive top quality dance education. We appreciate your timely payments, your business and cooperation

Registration Fees: Returning students who register before June 30th, 2009 for the 2009/2010 Regular Season there is no Registration Fee per student. New or Returning students who register before September 1st, 2009 the registration fee is \$20.00. Students who enroll after September 1st, there is a \$25.00 Registration Fee per Student. **REGISTRATION FEES ARE NON REFUNDABLE.**

Family Tuition Breaks are applied as follows: Two or more siblings or parents enrolled will receive a \$5.00 discount on monthly installments or a \$50.00 discount on the total tuition if paid by August 15th, 2009. Three or more siblings enrolled will receive \$10.00 discount on monthly installments or a \$100.00 discount on the total tuition if paid by August 15th, 2009.

Regular Season Tuition Costs Per Student: Calculate tuition by adding the total number of hours of lessons per week per dancer. The more hours you study, the less you pay per hour. A written notice of withdrawal must be received prior to installment due date to avoid a \$25.00 withdrawal fee due to extra costs of bookkeeping. **TUITION FEES ARE NON REFUNDABLE.**

1 hour: \$440/year	3 hours: \$1250/year	5 hours: \$1980/year
1 ¼ hours: \$550/year	3 ¼ hours: \$1360/year	5 ¼ hours: \$2070/year
1 ½ hours: \$660/year	3 ½ hours: \$1470/year	5 ½ hours: \$2160/year
1 ¾ hours: \$780/year	3 ¾ hours: \$1580/year	5 ¾ hours: \$2240/year
2 hours: \$840/year	4 hours: \$1580/year	6 hours: \$2240/year
2 ¼ hours: \$950/year	4 ¼ hours: \$1690/year	7 hours: \$2610/year
2 ½ hours: \$1060/year	4 ½ hours: \$1800/year	8 hours: \$2810/year
2 ¾ hours: \$1170/year	4 ¾ hours: \$1910/year	

Automatic Payment From Your Credit Card

TERMS OF AGREEMENT

I am authorizing THE DANCE HAVEN, INC. to charge my credit card or debit account in the amount of the pledge I have indicated (circle the name of program) – MONTHLY, BI-YEARLY.

There is a \$1.00 processing fee for any Discover or American Express Cards.

I am in agreement with the tuition policies stated by THE DANCE HAVEN, INC. _____(initial here)

This agreement will remain in effect until I have given THE DANCE HAVEN, INC. at least thirty (30) days written notice of its termination. A record of each payment will appear on my credit card or bank statement and will serve as my receipt.

PLEASE CHECK ONE: VISA MasterCard Discover

Automatic payment amount: \$ _____

Credit card #: _____

Security code #: _____

Expiration date: _____

Signature: _____

Date: _____

Please complete the following information:

Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

Email: _____

A copy of our tuition policies has been provided to you. Thank you for your business!
To change payments to a different credit card you must resend this form 30 days prior to your scheduled payment.

The Dance Haven, Inc.
379 Salem Street, Medford, MA 02155
781-391-0677
www.thedancehaven.com